



SKIPTON GIRLS' HIGH SCHOOL

AN ENGINEERING SPECIALIST SCHOOL



Application for a teaching appointment as

PERSONAL DETAILS

Surname:	Forename(s):
Former surname(s) (for pension purposes):	
Postal Address:	Home Address (if different):
Post Code:	Post Code:
Telephone Number:	Telephone Number:
Email Address:	Have you taken premature retirement?
DCSF Reference Number:	National Insurance Number:

PRESENT OR MOST RECENT POST Newly Qualified Teachers should omit this section.

Name of School:		Nature of School: (e.g. Primary/Secondary; Comprehensive/ Selective; Mixed/Boys/Girls)
Age Range	Number on Roll	LA (Please name)/ Independent
Title of Post	Date of Appointment	Current Salary (point on scale and any TLR allowance)
Main Duties		

QUALIFICATIONS

EDUCATION

Secondary School / College of Further Education	Date From	Date To	Qualifications: O Level/GCSE etc. number; A Level/BTEC etc. give subject details and grades	Date
College of Higher Education / University	Date From	Date To	Degree or Certificate Degree please state classification	Date
Other Qualifications (full details and dates)	Date From	Date To		Date

CONTINUING PROFESSIONAL DEVELOPMENT

Please give details of recent significant in-service training, courses etc relevant to your application which you have attended as a participant or a contributor. (Newly Qualified Teachers are invited to outline the key elements of their course and dissertation work.)

Organising Body	Nature/Title of Course	Dates

PREVIOUS WORK EXPERIENCE

TEACHING EXPERIENCE

Please list in reverse chronological order (i.e. most recent first). Newly Qualified Teachers should give details of teaching practice.

School and LA	Details of Post	Dates	
		From	To

OTHER WORK EXPERIENCE

Please give details, in reverse chronological order, of any other full-time, part-time or voluntary work. Please include details of career breaks.

Employer/Organisation	Outline of Main Duties/Skills	Dates	
		From	To

OTHER INTERESTS

Please identify, indicating any qualifications or awards if appropriate.

Names and addresses of persons willing to supply references; one of the named referees should be your current or most recent employer from whom a reference will normally be obtained:

Name:

Address:

Telephone number:

Fax number:

Email:

Name:

Address:

Telephone number:

Fax number:

Email:

The applicant should state whether to his/her knowledge he/she is related to any Governors of the school. Canvassing of any member of the Governing Body could lead to the disqualification of the candidate concerned.

Disability

The Disability Discrimination Act defines a "disabled person" as a person with "A physical or mental impairment which has a substantial or long term adverse effect on their ability to carry out normal day-to-day activities." The following questions on disability are to help us assess what action we might take to offer positive opportunities for employment for people with disabilities. They in no way attempt to preclude applications from people with disabilities.

Do you have a disability? Yes No

If yes, please describe how the disability affects you. Also please state if there are any particular arrangements you would like us to make to assist you in the selection process:

Please note that appointment to this post will be subject to medical clearance. It will also be subject to the school's procedures for disclosure of criminal background of those with access to children.

Rehabilitation of Offenders Act (Exemptions) Order 1975

Please give details of criminal convictions, cautions or bindovers. The post you are applying for is an exempted employment under the Rehabilitation of Offenders Act (Exemptions) Order 1975. You are required to declare to us (use a separate piece of paper if necessary) any convictions, cautions or bindovers even if you consider them to be spent.

If you have no convictions please write 'none' _____

Candidates are assured that information regarding convictions will not necessarily disqualify them from consideration. If at any point after completing this declaration, you are given a criminal conviction you must advise the School immediately. If you are appointed and are given a criminal conviction, you must tell your Headteacher immediately.

Date on which applicant could take up duty, if appointed:

I confirm that the information I have provided is true and accurate.

Signature:

Date: