

Skipton Girls High School Friends
c/o Skipton Girls High School
Gargrave Road, Skipton BD23 1QL

Minutes of the Annual General Meeting
held at 18:30 on 2 November 2017

1. Introduction and Apologies

Present: Chloe Vereker (CV) Steve Rose (SR) **(T)**, Rachel Knight (RK) **(T)**, Caroline Batson, (CB), Jenn Plews (JP) Joanne Busfield (JB), Paul Braden (PB), David Whitfield (DW), Seda Irani (SI), Lucy Busfield (LB), Shaeena Shan (SS), Sameena Towasin (ST)

Apologies: Andrea Wade (AW), and Matthew Willis (MW)

Trustees in post at the start of the meeting are indicated by **(T)** following their name.

2. Chair's Reports on the Association's activities for 2016-2017

Steve welcomed everyone to the first AGM. He presented the summary report of activities and accounts for 2016-2017. He explained that Friends are trying to find the balance re profit, work involved, and fun when deciding on events to raise funds.

3. Treasurer's Report

Rachel talked about the accounts of the year and gave everyone a copy to see the accounts. The details are in Appendix I

4. Appointment of the Independent examiner of Association's Accounts for 2016-17

The Independent Review of the 2016-17 accounts is outstanding. The review will be completed and the report will be available on the Association's website as part of the Trustees Annual Report.

5.Election of Committee Members/Trustees

All committee posts were up for election this year.

Chair: Steve Rose	Proposer: David Whitfield	Second: Caroline Batson
Vice Chair: The post did not exist at the current PTA and Friends decided not to open the post this year	Proposer:	Second:
Treasurer: Rachel Knight	Proposer: Steve Rose	Second: Chloe Vereker
Secretary: Seda Irani	Proposer: Rachel Knight	Second: Chloe Vereker
Webmaster: Rachel Knight puts information on Friends website and checks e-mails	Proposer:	Second:
Member without Portfolio: Chloe Vereker	Proposer: Steve Rose	Second: Rachel Knight
Member without Portfolio: David Whitfield	Proposer: Chloe Vereker	Second: Caroline Batson
Member without Portfolio: Shaeena	Proposer: Rachel Knight	Second: Seda Irani
Member without Portfolio: Sameena	Proposer: Shaeena	Second: Seda Irani
Member without Portfolio: Matthew Willis	Proposer: Steve Rose	Second: Seda Irani

6. Friends of SGHS constitution

The constitution will be on the website soon.

7. Any Other Business

Chloe Vereker to contact SV and GS regarding Facebook account.

School publishes 6 newsletters a year. Monday before the last week of half term is the submission date for Friends' communications.

Jenn Plews thanked Friends committee for their time, volunteering and raising funds for the school. JP emphasised that the school is very much supporting and happy to help with Friends' events and activities.

Joanne Busfield talked about the Library improvements and said that the work should be completed by the end of January. Steve Rose said that everyone is looking forward to seeing the transformation.

Steve Rose asked about the quotes for the 'Hollow' and JB said that between 40-50K in total. The school is hoping to get the funds and the work to finish by next summer. Friends are committed to give total 5K to the PE department.

8. Next meeting

The next meeting will be held at 6:30pm on 5th November at the Library.

Appendix I: Summary Report 2016-2017 Academic year

Social Events	Income	Expenditure	Surplus/Defic
14 events	£9,287.82	3,086.34	£6,201.48

Disbursements	
Donations to Skipton Girls High School	
Library improvements	£ 5,000.00
PE department	£ 500.00
Eco Committee	£ 200.00
Total	£ 5700.00

	Income	Expenditure	Surplus/Deficit
Overall Total	£6,201.48	£5,700.00	(£)501.48