

FRIENDS OF SGHS

Minutes

Date: 18/1/2018

Time: 6:30pm

Venue: Library

Present: Chloe Vereker (CV) Steve Rose (SR), Rachel Knight (RK), Caroline Batson, (CB), David Whitfield (DW), Matthew Willis (MW), Lucy Busfield (LB), Shaeena Shan(SS), Sameena

ITEM	SUBJECT	ACTION
1	Apologies Jenn Plews (JP), Joanne Busfield (JB), Seda Irani (SI), Suzy Vincent (SV), Katie Birks (KB) and Duncan	
2	Christmas Hamper – Hamper drawn on last day of school. Matt Willis was the lucky winner! Rachel has the money collected at the Christmas Concert and will inform group of takings (£200 approx.?).	Rachel to find out the takings.
3	European Breakfast - December 15th, 2017. Successful event in terms of attendance – around 50 girls/parents, and Chocolate Churros very popular, but not particularly profitable to Friends: takings around £50. Another one planned for Easter.	
4	100 Club Sale of numbers doing really well, and quite a few more numbers sold at Christmas Concert. Now 27 numbers left to sell. Available on Parentpay. First 3 numbers will be drawn 2nd February at Quiz night. URGENT: David to contact all existing 100 Club number members to inform them of their number and draw on Quiz night.	Lucy to provide David with most updated 100 club email list & access to email account from Dan David to send email out to all 73 different 100 club members
5	Y11 Parent Evening – 30th Jan 5.30pm Helpers: Chloe & Rachel Tea & Coffee for sale to parents and information provided about upcoming Friends events, and 100 club membership forms. Second Hand Uniform (from school shop) to be sold.	Seda to source Uniform & Suggest Pricing Rachel to provide Float
6	Curry & Quiz Night – 2nd Feb 7pm School Hall Helpers: Shaeena & Sameena plus 3, Steve, Matt, David, Caroline, Asfa Helpers to arrive 5.30/6pm til 11pm for table set up/crockery, cutlery & starter lay out etc. Bar: Keith & Joanne? Wine: David to order from Wrights Wine Soft Drinks: Shaeena to provide, many thanks. Floats needed x 2 - Rachel to organize (door & bar) Food: Many thanks to Shaeena for organizing the caterers and for providing free of charge. Food will be set up buffet style on two/ three food table stations at 7pm and serve at 8.30pm. Shaeena to meet Lucy to show vehicular access to back entrance into school kitchen for food set up on night. Metal trays need hot water to keep food hot. Caterers will bring all serving utensils, food heaters. Menu as follows: Onion Bhaji/Pakorras (veg) Chicken Drumsticks Meat Samosa Chicken Curry & Veg Curry Pilau Rice/Naan or Roti Salad and Mint Sauce Poppadum/Chutney N.B. Only 20 quiz tickets sold so far. Quiz Night needs another push via email and tell your friends! Publicity so far: in Newsletter & email before Xmas, posters now up round Skipton (supermarkets,	Rachel to liaise with Keith about bar ice/lemon etc and check stock Rachel to do table signs and menu Table decorations: Chloe to contact Asfa Seda to feed back to Friends group about Mr Braden's quiz. Does he need mike, screen? Pens and paper on tables? Is he OK to break at 8.30 for food? David to draw 3x 100 club numbers on night. With additional 100 club forms available. Lucy/Chloe to inform Shaeena of final ticket numbers the day before (Feb 1st), to assist caterers in planning of food. Imagining around 80-100 attendees.

	uniform shop, library etc) and Suzy's article in Craven Herald to go out this week. Reminder email to parents needed in next few days.	Chloe to contact Sally at Reception to email flyer & 100 club flyer to school community
7	Y9 Parents Evening 21st Feb – 5.30pm Tea and Coffee & uniform Sales and promotion of Friends events and calendar. Helpers: Caroline & A N Other	
8	Y7 Easter Egg Hunt & Mother's Day Gift Sale -8th & 9th March Helpers: Chloe, Seda (more helpers potentially needed to help w/ laying out egg hunt and gift stall) During school lunchtimes: 12-1pm. Chocolate Eggs donated by supermarkets. Homemade gifts donated by girls/parents/school community – homemade jams, baking, fudge, candles, flower baskets for sale on Mother's Day table stall etc. Gifts purchased from stall for £2-5 pounds by girls for Mother's Day. Easter Breakfast – plan to move to either 8th/9th March to coincide with other school Easter/Mothering Day event.	Seda to organize/communicate with donors Seda to communicate with school regarding timings
9.	Spring Sponsored Hike One year group (7/8/9 TBC) to summit Sharpaw, a 4 mile round trip from school, half day walk, ideally during a PE afternoon (Spring date TBC). Friends to organize sponsorship forms, prizes, refreshments, and promote event. This fundraiser ties in well with continued goal of fundraising for the renovation of the Hollow for sports use.	Rachel to confirm with Jenn date and year group, then Friends will advertise asap
10.	Gin Tasting Night – Friday April 27th, 7pm Main Hall Julian at Wright Wines will provide/donate all the different Gins for tasting. Friends to provide music & canapés/food, Gin glasses etc Jazz Music by SGH girls? Ticket price: £12? TBC	David to get details from Julian about number Gins? Length of event? Chloe to work on promotions/flyer w/ Dan once details from David
11.	Robotics Night -Info needed of date, time and scope.	Seda to liaise with Mr Braden on firming up date
12.	Salsa Night – date TBC All agreed a good idea, but too soon to do on March 9th. David gave some details: Salsa teachers charge 150 pounds for a night's entertainment which includes a lesson, break for food (provided by friends) and then a free style salsa session. Feed back at next meeting. To cover costs ticket price might need to be £15 per person.	David to get more details from Laura Moynes about suggested numbers of dancers if the event took place in the hall, music required etc.
13.	AOB Treasurer's Report: Although not a formal report, we currently have about 4,000 pounds in Friends' account. Of this, over £1,000 is 100 club money which is pledged to the Hardship Fund). We are working towards our aim of £5,000 (of which we now have around £3,000) for the Hollow refurbishment which will contribute towards the school's £40,000 total needed for renovation (School is also applying for funds from other bodies.). We understand it may be some time until the work is done. However, it would be nice for Friends to be given some idea of	Lucy to feed back when work should take place on Hollow so school community can be informed

	<p>when the Hollow's renovations are intended to take place so we can publicise it when we are funding raising.</p> <p>Communications: Discussion around the termly electronic School Newsletter. Friends are grateful for the page of information, the calendar and photos advertising events inside this Newsletter. However, there was a view that to send it out as electronic link attachment to an email would more directly alert parents of Friends/School events, and that would be good. Communicating Friends activities to parents is still an issue. If newsletter is only posted on website, it is often missed by parents for several months. We do understand the need for not too many emails to parents.</p> <p>Summer events to be discussed at Next meeting.</p>	
<p>14.</p>	<p>Next meeting: Monday February 19th 2018 Venue: School Library Time: 6.30pm start</p>	