

31st January 2018

Dear Parents and Carers

Skipton Anglo-German Engineering 6 (SAGE 6) – 11th May – 22nd May 2018

We are delighted to offer your child an opportunity to join a unique Engineering project which is taking place for the fifth time later this year for a group of year 9 students. The Skipton Anglo-German Engineering project aims to develop your child's Science, Technology, Engineering, Maths and personal skills in collaboration with a top German Grammar school - Gymnasium Grootmoor. We do hope that your child will be able to join the group of 20 students.

There is a contribution towards the cost of the visit of £350 - £400 (depending on flight bookings), which includes all coach travel, flights and associated meals whilst away. We would ask for an initial deposit of £50 to be paid by 9th of February, followed by a second payment of £100 at the end of February, a third payment of £125 at the end of March, then the final £125 at the end of April, via Parentpay. The final amount does not include personal spending money. If insufficient numbers of students wish to go, then the school reserves the right to cancel the visit.

The visit consists of two parts, firstly, we will fly from Manchester to Hamburg on 11th May for the German leg of the visit. Here, your child will stay with a German student and their family and during the days we will undertake activities as a group. Then on 16th May, the German student will fly back to Manchester with your child and our accompanying staff to complete the exchange by staying with yourselves until 22nd May.

The theme of the STEM work this year will be an aspect of the sustainability Engineering agenda. The students will work in Anglo-German teams and the conclusion will be a presentation to academics and teaching staff at Bradford University.

This trip is excellent experience for considering university and future careers, as well as a great opportunity to learn about the culture of another country, although your child does not have to be studying German at school.

An initial itinerary is as follows:

Friday 11th May – Travel to Hamburg from Manchester Airport

Saturday 12th May – Family Day – Most students visit Hamburg

Sunday 13th May – Harbour Tour Hamburg / Miniature Wunderland (Concept of Model building)

Monday 14th May – Working on project in teams at Gymnasium Grootmoor

Tuesday 15th May – Working on Project in teams at Gymnasium Grootmoor

Wednesday 16th May - Fly back to Manchester (depending on flights)

Thursday 17th May – Model Building at SGHS

Friday 18th May - Presentation at Bradford University to lecturers

Friday 18th (Evening) – Presentation dinner for students, parents and staff at SGHS

Saturday 19th May – Family Day – SGHS students to decide and organise with their exchange students.



Sunday 20th May – Lake District Tour

Monday 21st May – All students in normal lessons at SGHS

Tuesday 22nd May - Exchange Students fly back to Hamburg from Manchester.

Please note that this exchange will take place during one of the Year 9 Assessment Weeks. Special arrangements will be made for the students taking part in the exchange with the aim to complete most of their assessments prior to departure. We will ensure that students will not be disadvantaged in anyway.

We hope that this informs you sufficiently about the venture this summer, but please do not hesitate to contact me if you have any further questions about SAGE 5.

Yours faithfully

Mr P Braden

Curriculum Leader – Engineering Technology

Liability for Trip Costs on Booking:

Please note that on confirming your child's attendance on a trip or activity you may be liable for costs up to the full cost of the activity. The school cannot be liable for the cost of any late cancellations, on the basis set out below.

*On paying a deposit this will be non-returnable if at a subsequent date your child cannot attend and there is a related cost of cancellation to the school or to other students attending the event.

*Beyond initial confirmation and/or payment of a deposit you undertake to remain liable for any cancellation payments that the school in turn faces (i.e. payable to any organizations involved in delivering the activity) due to your child's withdrawal from the activity.

Skipton Girls' High School Students Code of Conduct Educational visits.

Organising staff will make every effort to ensure that each trip is an enjoyable and memorable occasion. However, pupils must appreciate that Health and Safety and Welfare issues are of overriding importance and therefore that they must observe these basic guidelines:

- Attend all pre visit meetings. Listen carefully to information about arrangement and follow instructions. If you are unclear about anything you will have been asked to do ask a member of staff – do not leave arrangements to chance
- Be punctual in meeting departure times and other deadlines and follow instructions carefully. Attend all meetings and organized meals
- Stay with the SGHS group at all times unless you are given permission to leave by the group leader
- Be considerate of others especially over issues such as noise and tidiness
- If there is an occasion when you are allowed free time you must:
 - Remain in groups of no less than 3
 - Make yourself aware of the location of supervising staff
 - Stay within the area outlined by the Group Leader
 - Under no circumstances buy tobacco, alcohol, abusive substances, or if abroad any goods which contravene British import regulations (staff will give details)
- If you feel unwell or experience any kind of problem, speak to a member of staff straight away
- Take full notice of any Transport Company rules and regulations particularly when vehicles are moving
- Dispose of litter considerately
- The use of tobacco or alcohol is not allowed on any school visit
- Any involvement in any type of drug is totally forbidden and will have serious consequences
- Overnight accommodation. When you arrive at a centre make sure that you familiarize yourself with the following:
 - Location of staff rooms
 - Arrangements for emergency evacuation
 - Arrangements for cleaning and disposal of litter
 - The group's arrangements regarding out of bounds, permission to leave, visiting each others rooms.

A record of student behaviour will be kept