

4th May 2018

Parents/Carers

It is proposed to take an educational visit to Malham, which will take place on Wednesday 23rd May for 8 Bronte and Curie, and Thursday 24th May for 8 Franklin and Johnson.

The purpose of the visit is to inspire your child with the spectacular scenery in our local area, also to help them to understand the pressures of tourism in villages such as Malham. Alongside this, the trip will introduce your child to fieldwork techniques which are part of the National Curriculum such as field-sketching and land-use mapping.

The coach will depart from Skipton Girls' High School at 9.00 am and will return to school at 3.30pm. We would ask for a voluntary contribution to the cost of the visit of £6.50, which includes return coach travel to Malham. This does not include personal spending money and refreshments which may be purchased at the end of the trip. Students will also need to bring writing/drawing materials, a clipboard/file to rest on, a waterproof coat and a packed lunch. We will be outside all day and so pupils need to bring appropriate clothing for this. During the day we will be walking up Malham Cove and across the limestone pavement at the top of the cove. These activities require sensible clothing and footwear which has some ankle support and trainers/walking boots are recommended. **We will be unable to take any student who turns up in inappropriate clothing.** There is nowhere to buy lunch so a drink and a packed lunch will be required.

You automatically give consent for your child to take part in the visit by firstly ticking the consent box on ParentPay before entering and processing the payment amount.

If insufficient numbers of students wish to go then the School reserves the right to cancel the visit. Please read the Code of Conduct on the reverse side of this letter and encourage your child to behave responsibly. Please advise Student Services of any medical changes required for the Data Sheet provided at the start of the school year.

Liability for Trip Costs on Booking:

Please note that on confirming your child's attendance on a trip or activity you may be liable for costs up to the full cost of the activity if the school has incurred the costs in booking on your child's behalf. The school cannot be liable for the cost of any late cancellations, on the basis set out below.

*On paying a deposit this will be non-returnable if at a subsequent date your child cannot attend and there is a related cost of cancellation to the school or to other students attending the event.

*Beyond initial confirmation and/or payment of a deposit you undertake to remain liable for any cancellation payments that the school in turn faces (i.e. payable to any organizations involved in delivering the activity) due to your child's withdrawal from the activity.

Yours faithfully
Mrs J Goulding
Learning Director: Humanities



Skipton Girls' High School Students Code of Conduct Educational visits.

Organising staff will make every effort to ensure that each trip is an enjoyable and memorable occasion. However, pupils must appreciate that Health and Safety and Welfare issues are of overriding importance and therefore that they must observe these basic guidelines:

- Attend all pre visit meetings. Listen carefully to information about arrangement and follow instructions. If you are unclear about anything you will have been asked to do ask a member of staff – do not leave arrangements to chance
- Be punctual in meeting departure times and other deadlines and follow instructions carefully. Attend all meetings and organized meals
- Stay with the SGHS group at all times unless you are given permission to leave by the group leader
- Be considerate of others especially over issues such as noise and tidiness
- If there is an occasion when you are allowed free time you must:

Remain in groups of no less than 3

Make yourself aware of the location of supervising staff

Stay within the area outlined by the Group Leader

Under no circumstances buy tobacco, alcohol, abusive substances, or if abroad any goods which contravene British import regulations (staff will give details)

- If you feel unwell or experience any kind of problem, speak to a member of staff straight away
- Take full notice of any Transport Company rules and regulations particularly when vehicles are moving
- Dispose of litter considerately
- The use of tobacco or alcohol is not allowed on any school visit.
- Any involvement in any type of drug is totally forbidden and will have serious consequences
- Overnight accommodation. When you arrive at a centre make sure that you familiarize yourself with the following:

Location of staff rooms

Arrangements for emergency evacuation

Arrangements for cleaning and disposal of litter

The group's arrangements regarding out of bounds, permission to leave and visiting each other's rooms. A record of student behaviour will be kept.