

Friends of SGHS – Minutes of Meeting on Mon 12 November 2018

Present: Steve Rose, Matt Willis, Dave Whitfield, Chloe Vereker, Dawn Rollins, Duncan Faulkner, Gill Fisher, Paul Braden, Jackie Smith

Item	Subject	Action
1	Apologies Marie Varney, Ruth Skelton, Jennifer Macbeth, Sarah Maunsey	n/a
2	Jackie Smith asked for Friends feedback on how to improve next summer's art exhibition/Friends summer fair – Friends asked if the artwork could be exhibited for longer, so that the fair could be held on a Friday rather than Tuesday	<ul style="list-style-type: none"> - Jackie will find out if it'll be poss. to exhibit the artwork for longer and will get back to us.
3	Jackie Smith requested Friends help for the Creative Careers Pathways event that she's running on Thurs 20 th Dec. Suggested Friends serve mulled wine and mince pies – all proceeds from this to go to Friends.	<ul style="list-style-type: none"> - Friends agreed to help – Steve and Matt should be available. - Chloe will look into cost and provision of supplies of mulled wine and mince pies for Create Event 20th Dec. - To be discussed further.
4	Paul Braden thanked Friends for contributing £5000 towards the new laser cutter. (Chloe working with Suzy Vincent on Craven Herald press release to advertise money to DT department). He will organise a Cheese and Wine night on 5 th April to raise funds for Friends. Cheese to be supplied by Andy from Courtyard Dairy; wine to be supplied by Julian from Wright Wines – ticket prices tbc (approx. £20)	<ul style="list-style-type: none"> - Friends to provide backup support at the event. - It was suggested that we provide a cold buffet to accompany the cheese and wine. - To be discussed further.
5	Bingo/Gameshow night feedback: overall very positive – but complaint from Angel about state of kitchen: some switches left on, dishwasher not emptied properly, Friends supplies not put away	<ul style="list-style-type: none"> - David is to draw up a kitchen checklist to be used when cleaning up after future events. - Suggestion for Angel to train Friends members (Steve and Matt?) how to use the kitchen – Gill to liaise with Angel about this.
6	100 Club: Still not up to 100 numbers – currently we have around 82. Need to sell more numbers and encourage existing members to repurchase their numbers for 2019. 100 Club draw: Oct: 59, 32, 68 Nov: 28, 17, 75 (Spare numbers: 6, 35, 60)	<ul style="list-style-type: none"> - David to email existing members about repurchasing – focus on encouraging people to set up direct debit. - Friends will advertise 100 Club at the Winter Concert – Gill to arrange for the 100 number board to be refurbished by pupils and put on display. - Suggestion for one of the houses to be tasked with promoting and selling numbers – target of 150 numbers with a reward of £1 per number sold donation to their house charity – Gill to liaise with one of the houses about this. - Suggestion to send out promotional 100 Club flyer to new Year7 parents. - Chloe working with Dan on promotional materials and calendar for upcoming events -

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7	Raffle tickets & hampers: hampers are being prepared and pupils/staff are keen to start selling tickets (lottery licence confirmed) Raffle proceeds to be for 'SGHS benefit' – houses to receive a percentage or portion of profits.	- David to organise printing of 1000 tickets ASAP
8	Parents evenings: friends to serve tea/coffee	- Tues 15th Jan: Chloe, Marie, Dawn - Weds 30th Jan: Dawn, Steve - Thurs 14th March: Chloe, Marie
9	Winter Concert – Thurs 6 th Dec: Friends will run a Christmas stall selling donated xmas gifts/decorations as well as raffle tickets and 100 Club numbers	- Encourage Friends members to donate homemade xmas gifts/decorations for the stall (Seda to send emails from database?) - Mr Braden will provide xmas decorations made with the laser cutter; Chloe will provide mince pies and mini xmas cakes; Jennifer will provide xmas cards - Volunteers (from 6.20pm): Duncan, Chloe, Dawn, Matt
10	European Breakfast – Friday 7 th Dec: 15 tickets sold, more sales expected nearer the time	- Flyer to be sent out to parents again - Volunteers: Katie, Dawn
11	Funding request for Y7 planners: £300 annual contribution requested from Friends to provide free planners to all Y7 pupils (130 planners)	- Friends agreed to provide £300 a year for Y7 planners
12	Treasurer vacancies: There has been interest in the Treasurer position from a parent, but this is still to be confirmed. Secretary vacancy: Still no interest	- Friends expressed thanks to Seda for continuing to monitor emails and provide support in the absence of a replacement secretary.
13	Whole school photo: Friends keen to make this happen	- Gill to scout potential camera locations around the school. - Matt to look into cost of having photos printed in bulk by an online supplier
14	Curry & Quiz Night – Fri 15 th Feb: Mr Braden has agreed to prepare questions and compere the evening. Condiments to be donated by Tesco (Chloe to organise). No arrangement in place for curry supply	- Suggestion for email request to be sent out to existing volunteers willing to donate/supply curry at cost (Seda to email from database?) - Suggestion to approach local curry houses for donations/supply curry at cost? - Chloe to organise Friends' Curry and Quiz banner to go up outside school
15	Friends Christmas Social – Thurs 13 th Dec	- To be held at the Narrowboat pub from 7.30pm . All welcome.
11	Date of Next Meeting Mon 7 th Jan, 6pm, school library	n/a