

FRIENDS OF SGHS

Minutes

Date: 7th January 2019

Time: 6:00pm

Venue: Library

Present: Joanne Busfield (JB), Emma Wood (EW), Chloe Vereker (CV), Steve Rose (SR), Dawn Rollins (DR), Patrick Hayton (PH), David Whitfield (DW)

	SUBJECT	ACTION
1	<p>Apologies Shaeena Shan, Matt Willis, Marie Varney, Jennifer McBeath, Duncan Faulkner, Ruth Skelton, Sara Mounsey, Paul Braden, Jen Plews</p>	
2	<p>European Breakfast, Concert Stall, House Hampers and Create Event feedback</p> <p>European Breakfast – well received and most successful yet c£200 taken (50% to Friends). Comments for next time: more churros and filter rather than sachet coffee.</p> <p>Winter Concert Stall went very well and looked great, raising £215. Perhaps look at how/where parents queued and whether this would help in getting early sales next year, It was agreed that it would need to be confirmed how the monies collected from the hampers would be allocated if Friends were to help with these next year.</p> <p>Create event will be a small loss as numbers had been overestimated. However, if sited in hall next time, this would be worth doing again.</p>	<p>JB to relay comments about queue at concert.</p>
3	<p>Curry & Quiz 15th Feb</p> <ul style="list-style-type: none"> • 24 tickets sold to date • 120 agreed as limit due to caterers • Paul Braden to compere quiz, possibly with DW/MW, if required • Hamper prizes to be brought for next meeting and requested prior to that. • Head & Tails at break as extra fundraiser • Helpers – Duncan, Lucy Busfield, Sammy, JB, SR, DW, CV, PH. Further helpers would be good, especially if caterers need Friends to set out food and serve etc. • Food being provided by two parents (Asfa Nazir kindly doing starters), one using chefakila.com caterer at very reasonable cost. • House captains to be involved once mocks are out of the way 	<p>CV to ask about what help caterers need and any equipment (heaters etc).</p> <p>CV to check stock on booze and advise DW who can then source any more needed. On soft drinks these may be provided by Shaeena?</p>

		JB to advise on house captains. DW to meet if needed.
4	100/150 Club <ul style="list-style-type: none"> December draw - £40 (55); £25(88); £10 (110) Sales push needed for 2019 numbers. It was requested that a house help with this Further emails to be sent to last year's numbers and to parents 150 Board to be done for quiz night and January draw to be delayed til then TV in foyer to be used to help publicise 	DW to advise winners and let SR know names for cheques. CV to prepare board. DW to email last year's subscribers. JB to liaise on which house would help and also on TV display. JB to ask for 150 club flyer to be emailed to parents.
5	Financial Update £4241.56 in the bank with expenses from Create Event but plus the addition of the funds from the European Breakfast. £300 for year 7 planners to be paid.	
6	Parents' Evenings <ul style="list-style-type: none"> 15th January EW, DR and CV to help. 30th January EW, SR to help. One more helper would be great. 	EW, DR, CV EW, SR
7	Whole School Photo MW to contact Paul Clifton and then for this to be discussed at next meeting	MW
8	Future Events <ul style="list-style-type: none"> Mother's Day Stall – Fri 29th March (£350-400 taken last time). Ideally to be run on the Thursday also this year to boost sales. Year 9 Options Evening – to be discussed at next meeting Easter Egg hunt – not likely to run this year based on return on time / organisation required last year Cheese & Wine Tasting – Fri 5th April. Paul Braden has organised Courtyard Cheese and Wright Wine. Flyer to drafted in advance on next meeting. Auction of Promises – to be discussed at next meeting 	JB to ask for draft of flyer
9	AOB <ul style="list-style-type: none"> Friends noticeboard to be possibly sited outside Studio (Pupil entrance) to help publicise events. Pat Hayton to meet with Angel to organise checklist for kitchen use and how it should be left. DW, SR and MW 	JB to ask about noticeboard. PH (SR, DW, MW)

	<p>to assist if possible.</p> <ul style="list-style-type: none"> • Emma Wood to work with SR with a view to taking over treasurer role. 	EW, SR
10	<p>Next Meeting</p> <p>Monday, 4th February 6.30pm (May be moved forward to 6pm if this helps staff and students attend.)</p>	