

FRIENDS OF SGHS

Minutes

Date: 4th February 2019

Time: 6:00pm

Venue: Library

Present: Paul Braden (PB), Emma Wood (EW), Chloe Vereker (CV), Steve Rose (SR), Dawn Rollins (DR), Patrick Hayton (PH), David Whitfield (DW), Matt Willis (MW), Helen Smith (HS)

	SUBJECT	ACTION
1	<p>Apologies Duncan Faulkner, Ruth Skelton, Sara Mounsey (SM)</p>	
2	<p>Parents Evening Updates Friends supported two parents evening events (Year 12 on 15th Jan and Year 11 on 30th Jan) through the provision of tea/coffee/biscuits. The total income to Friends from the two events was about £30. Low income events but Friends happy to continue to support these events (2 helpers) when invited by the school.</p>	<p>Friends to ask school if refreshments stall can be located in Café Quad for next Parents evening on 14th March (Year 9).</p>
3	<p>Curry & Quiz 15th Feb</p> <ul style="list-style-type: none"> • 59 tickets sold to date (£10 per tickets, incl. over 16s) • 120 agreed as max number limit due to caterers • CV described arrangements with curry/food suppliers • PB will be quiz master - 3 rounds, food break at 8.30pm, followed by another 3 rounds • Chef Akila would like to have five minutes after 3rd round of quiz to speak to everyone to promote his food and introduce his curry's before everyone eats. • Further hamper prizes to be donated by all, if possible. • One Head & Tails game at end of food break as extra fundraiser (DW to organise and run). Winners Prize – 150 Club number #150. • Set up at 5.30pm-7pm: Chloe, Duncan, Matt, Helen, Steve • Meal provision and kitchen from 6.30pm: Matt, Steve, Dave, Pat, Asfa, Currie House captains? • Bar: Lucy & Joanne • Meet & greet helper needed on night+ raffle ticket sales • Clear away: as above, plus Chloe & Sara Mounsey 	<p>PB to enquire on Friends behalf as to whether Currie House reps can assist with this event and receive a donation for their house charity. PS to explore provision of multiple electric extension leads/sockets for food heaters in hall. PB to enquire how weekly (Friday) emails about forthcoming Friends events can go out to all parents.</p>

	<ul style="list-style-type: none"> DW to purchase some additional gin and tonic, and Prosecco. CV to purchase some more beer/lager (Kingfisher/Cobra) + 150 poppadoms. CV and HS to provide cucumber and mint raita MW to ensure we strictly follow the new kitchen clean-up and shut down procedure at end of event. SR to arrange two cash floats (bar & door/hamper) 	
4	<p>100/150 Club</p> <ul style="list-style-type: none"> Due to low numbers of annual renewals at present the draw for Jan has been delayed. Continued sales push needed for 2019 numbers. Parents can pay via ParentPay. It was requested that a school house help with this promotion. Further emails to be sent to last year's numbers and to all parents 150 Board to be ready for quiz night, where parents will be able to sign up for 100/150 Club TV in foyer to be used to help publicise all Friends activities (i.e. events and 100/150 Club) 	<p>DW and school to remind parents of 100/150 club and donation of takings to school Hardship Fund.</p> <p>PB to explore help from a school house to promote 100/150 Club.</p>
5	<p>Financial Update</p> <p>Approx. £4.2k currently in the bank. Main target contribution continues to be the refurbishment of The Hollow (£5k needed)</p> <p>£300 for Year 7 planners was paid to the school in Jan.</p> <p>Friends are really pleased that Emma Wood has agreed to take up the vacant Treasurer position. Modification to the bank account signatories is now underway.</p>	<p>Friends would be pleased to receive formal requests for funds from teachers or pupils.</p>
6	<p>Friends Support</p> <ul style="list-style-type: none"> PB asked Friends to support the 4x4 Land Rover teams to compete at the national finals in March. Friends voted to support 4x4 teams in final to the value of £100. 	<p>SR to liaise with PB and pay £100 to 4x4 Land Rover teams (via school)</p>
7	<p>Whole School Photo</p> <p>MW described the outcomes from his investigations into a suitable professional photographer and a bulk colour printing company.</p> <p>Current proposal is for the photographs to be taken on a suitable day in September 2019 following promotional activities (i.e. pre-orders for photos) over the summer term. Proposed colour photo price is about £15 per print – to be cardboard mounted. Photo size: 24 inch x 8 inch. Unmounted print price about £12.</p> <p>This venture cannot go ahead until at least 200 pre-ordered photographs have been placed by parents.</p>	<p>Friends to discuss proposal with school and, if agreed, embark on promotional activities (incl. with new Year 7 parents) over summer term.</p>
8	<p>Future Events</p>	

	<ul style="list-style-type: none"> • Mother's Day Stall – Thu 28th and Fri 29th March (£350-400 taken last year). Will be needing homemade donations nearer the time. Helpers: CV and Seda (Thu), DR and Sarah Whitfield (Fri). Some extra help on this busy stall would be appreciated. • Year 9 Options Evening (Thu 14th March) – helpers SR and EW. • Cheese & Wine Tasting – Fri 5th April. PB has organised Courtyard Cheese and Wright Wine to deliver this event with him. Even promotional flyer has been produced to be promoted both at and after the Curry and Quiz night. Need for some additional food after cheese and wine tasting to be discussed at next meeting. DW and PB to put together a cheese and wine quiz for the event. • Others event ideas for discussion at future meetings: Auction of promises, weekend sponsored walk (up Sharpaw), Ceilidh/barn dance, summer celebration (linked to Art exhibition). 	<p>Extra helpers needed.</p> <p>PB to check with Wright Wines the provision of wine glasses for the event, and provision of platters/plates by Courtyard Cheese.</p>
9	<p>AOB</p> <ul style="list-style-type: none"> • Friends noticeboard has been installed in the school reception area to help publicise events. • Friends metal frame banner has gone missing 	<p>Friends to ask school if they know where banner is being stored</p>
10	<p>Next Meeting</p> <p>Monday, 11th March 6.00pm, school library</p>	<p>Friends to ask school for an appropriate school rep to attend Friends meetings and report back to school management</p>