

FRIENDS OF SGHS MINUTES

Date: 3rd June 2019

Time: 6:00pm

Venue: Library

Present: Steve Rose (SR), Joanne Busfield (JB), Emma Wood (EW), Chloe Vereker (CV), Dawn Rollins (DR), David Whitfield (DW), Matt Willis (MW), Hollie Burgin (HB)

	SUBJECT	ACTION
1	<p>Apologies: Sarah Mounsey, Jennifer McBeath, Helen Smith</p>	
2	<p>Summer Concert & International Breakfast Debrief</p> <p>Both successful events. Thank you to all those who helped. At Summer Concert £220 taken on night for 150 Club numbers. Since Summer Concert an additional £260 has been collected via ParentPay for 150 Club numbers. At International Breakfast – nice food, mostly supported by younger students. Approx. £70 takings (net), with half to Angel and half to Friends.</p>	<p>Friends took decision to offer the breakfast event to Angel (school chef) to run.</p>
3	<p>150 Club 2019</p> <p>Increase in numbers sold as result of promotion at Summer Concert. Now 86 numbers sold, and 64 numbers remaining.</p> <p style="text-align: center;">Winning numbers: May – 1st: 5 ,2nd: 44 ,3rd: 116 June – 1st:140 , 2nd: 18 , 3rd:69</p> <p>On-going promotion and expansion of 150 Club essential if it is to raise funds for school hardship fund.</p> <p>150 club numbers will be sold for £10 each at Summer Celebration and Yr 6 Induction for six monthly draws (not 12)</p>	<p>DW to contact winners</p> <p>EM to issue cheques to winners</p>
4	<p>Treasurer's Report & Allocation of Funds</p> <p>£5,000 for The Hollow now in Savings account (with modest interest rate). Current account bank balance about £1,552 Friends have pledged:</p> <ul style="list-style-type: none"> • £453.95 to Physics Dept for Van De Graff Generator equipment • £350 for Yr 7 Planners 2019-20 • £350 this term for Reward Scheme* <p>*It is still unclear what exactly the rewards will be to students. £5 vouchers or bath bombs were suggested. Friends would prefer not to support provision of chocolate as rewards.</p> <p>Bank can organise electronic transfer to individuals for event expenses, rather than EW/SR writing out cheques.</p>	<p>JW to enquire and report back to Friends about Rewards that will be on offer to students</p>

<p>5</p>	<p>Future Requests for Funding</p> <p>The Food Tech department would like to put in a request for funding of hand held blenders and other kitchen equipment to help with the students learning. Friends awaiting Ap Form.</p> <p>Friends have pledge £2,000 approx. for the theatre revamp. The stage is in need of new black curtains to enable stage productions to take place. Awaiting Application Form.</p> <p>The PE department would also like funding for a Football Kit for its team and cricket equipment. Costed proposals to be submitted by school to Friends using Funding Request forms.</p> <p>Once received, Friends can authorise funds.</p>	<p>JB to report back exact costs required to Friends by next meeting</p>
<p>7</p>	<p>Year 6 Induction Evening Thursday 27th June 6-8pm</p> <p>Welcome evening for new parents with informal session at end with Friends and four House Captains. Provision of tea, coffee, squash and biscuits by Friends in hall – served at four different ‘house’ tables.</p> <p>Promotion and pre order forms for the whole school photo to enable early bird payment on the night. 150 Club memberships available (at discounted £10 a number for 6 monthly draws until Dec 2019).</p> <p>There will also be a Friends information desk with flyers, calendar, info about events and sign up sheet for prospective new parent volunteers.</p> <p>Helpers so far: David, Hollie, Chloe, Steve, Matt & Dawn</p>	<p>JB to contact House Captains to ensure their attendance</p> <p>MW to prepare school photo pre-order forms</p> <p>DW to prepare 150 Club membership forms</p> <p>CV to make Friends sign up form</p>
<p>9</p>	<p>Summer Celebration & BBQ w/ Sixth Form Art Exhibition Tuesday 9th July 6.00 -8.30 pm</p> <p>Event to take place in school outdoor quad area.</p> <p>More raffle prizes needed and all Friends group to secure additional raffle prizes, and send info. to David by Friday 7th June</p> <p>Various food and drink stalls to be arranged.</p> <p>Bottle & Choc tombola, Candyfloss, Crepes, Pimms & Home made Lemonade, home baking, key rings stall, lucky dip, raffle and also to include eight stalls TBC allocated to the four Houses.</p> <p>Mini stage to be set up in the centre for a variety of music, including the Ukulele group, singing and dance (?) throughout the evening. Leanne Williams to coordinate music.</p>	<p>MW to organise TENS licence</p> <p>CV to send out Summer Celebration stall spread sheet and liaise with stall holders and volunteers</p> <p>Donation of meat for BBQ still needed</p> <p>JB to check with House captains to arrange stalls (and attend meeting on 24 June).</p>

	<p>Sponge the teacher event – girls/Joanne to organise.</p> <p>Final event planning meeting 24 June. 5.30 or 6.00pm school library. House team reps to attend.</p> <p>More volunteers needed. If possible helpers to arrive for set up by 4.30pm on 9 July.</p> <p>Current helpers from 4.30/5pm:</p> <p>Chloe, Dave, Matt, Steve, Dawn, Hollie, Joanne Emma from 7pm</p>	<p>JB to confirm with music department to have choir and musicians/dancers perform.</p> <p>DW to organise printing of raffle tickets and raffle prize list</p> <p>CV to buy recyclable glasses</p> <p>CV to work with Dan & Christine on requesting prizes, chocolate, bottles, cakes/bakes) from school community.</p>
<p>10</p>	<p>Whole School Photo – Friday 20th September</p> <p>Students to be photographed in the Hollow. Photos 24" x8" and to be taken by professional, Gary Evans, at My Event Photo company.</p> <p>They will be priced at £12.50 and £15 each depending on if rolled or mounted. Photos to be paid for in advance on PP to ensure order. 94 photos need to be purchased to ensure photographer's costs (of £750 are covered). Above that all profits go to school/Friends.</p> <p>Early bird discount for first 100 orders or by July 12: £14 mounted, £11.50 rolled.</p> <p>For sale through ParentPay, at Summer Celebration & Induction night.</p>	<p>JB to instruct Lesley to provide Friends with regular updates (e.g. weekly) re. pre-order photo sales going forward</p>
<p>11</p>	<p>Skipton Puppet Festival Pop Up Café – Sat 5th & Sun 6th Oct Blocks during period: 10am to 6pm, Sat and Sunday.</p> <p>Coffee, tea and home baking to be provided by the school community and sold at Café Quad to those attending puppet productions at SGHS.</p> <p>Friends' rota to be worked out nearer the time.</p>	<p>CV to do rota</p>
<p>12</p>	<p>Bingo & Games night – Friday 15 Nov 2019 (tbc)</p>	<p>JB/school staff to put</p>

	Upcoming event posters & large calendar to go up on Friends noticeboard to advertise autumn events as soon as possible.	calendar/posters up on Friends Noticeboard
13	<p>Future Fundraising Ideas</p> <p>Curry & Quiz – Jan/Feb 2020</p> <p>School Sports Day – future – some form of sponsored exercise (e.g. exercise bike/rowing machine/skipping) for house teams during downtime.</p> <p>Sponsored walk</p> <p>School merchandise – SGHS tea towel or calendar to sell?</p>	
14	<p>AOB</p> <ul style="list-style-type: none"> • 11+ exam, Sat 28 Sept, Friends pop up café, West Bank, SGHS 8am-1pm • Friends & volunteers end of year social: <u>Friday 12th July</u> – all welcome! 	Baking, rota and promotion needed
15	<p>Next Meeting</p> <p>Summer Celebration event final planning meeting 24th June. 5.30 or 6.00pm school library. House teams reps to attend. Please bring donations of chocolate, bottles and any raffle prizes.</p>	