

Friends of SGHS meeting, 9 September 2019 6pm school library

Present: Steve Rose (SV), Matt Willis(MW), Chloe Vereker (CV), Dawn Rollins (DR), Mark Turner (MT), Julie Egan-Hallewell (JE), David Whitfield (DW), Hollie Burgin (HB), Maggie Keep (MK), Suzannah Jeanes (SJ), Lesley Stott (LS), Duncan Faulkner(DF)

1. **Introductions** to those present and also a general intro to the way Friends works, from Steve, Friends' Chair
2. **Apologies** from, Joanne Busfield, Emma Wood, our treasurer, and several parents new to who are interested in joining but couldn't make tonight: Heather Braddy, Nic Midgley, Fiona Protheroe, Shaena Shan, Dean Beck, Helen Smith, Kalbir Kaus, Zoe Roche and Alka Grover.
3. **Debrief** from :
 - a. **Year 6 Induction** (27 June): Inspiring speech from David. Flyers and Friends informational literature and calendar distributed. House captains couldn't attend but we heard only on the day, so some stands were unoccupied. Sold quite a few 150 Club numbers.
 - b. **Summer Celebration** (9 July): Made £1022. One Year 7 parent said it was great. BBQ very busy. Raffle issues: booklets of tickets weren't distributed in advance as hoped by head girl and house captain team, so not as many tickets sold. Also issues with matching up sales on ParentPay with ticket numbers – had to be done last-minute by staff. Next time Friends and school need to discuss and agree what system will work in advance, to allow us to make the most of the raffle and the wonderful prizes sourced. Dave suggests a secret auction online – auction of promises. Working with school to arrange for girls to perform was again an issue this year. The dancers and singer who did attend could have used more support. No sound system or music was set up for them.
4. **Treasurers' report:**
 - a. Emma has provided a printed summary (see attached sheet).
 - b. £2,780.57 in current account and £6,502.87 in savings.
 - c. Resurfacing of the Hollow is planned for summer 2020, depending on other sources of funding. Decision should be known by January. £5,000 held aside for this.
 - d. Uncertainty over whether Friends have already agreed to commit the full £3,320 to spend on stage revamp and new curtains. The plan was to allocate proceeds from the whole school photo to this project. Currently around £1,000 raised from photo sales.
 - e. We have also committed to supporting the hardship fund with profits from the 150 Club – this figure needs to be mentioned on the financial summary. David and Emma to meet to work out how much annual income the club has generated and 50 per cent will be given to the hardship fund.
 - f. Our commitments are currently more than the amount of money we have so we may need to stop making new commitments for a while.
 - g. Our current fundraising drive for 2019-10 is for £986 for new equipment for the Food Tech department and to raise at least £2,000 for the main hall's stage revamp.
5. **150 Club** update and draw – Six numbers drawn for August are: 11 (1st), 77 (2nd), 70 (3rd) and for September are: 73 (1st), 69 (2nd) and 52 (3rd). New sign up in January for numbers for 2020. DW to email winners. EW to mail out cheques to winners. CV to contact Dan with winners info.
6. **Whole school photo:** We have sold enough to cover the costs and more. MW has coordinated arrangements with school w/ regard to photographer and November rain date

etc. MT will mention it on his new school year welcome letter. Agreed to keep sales open until the end of Sept, in case parents decide to buy the photo after it has been taken. Then order would go in early October and would take about a week or two to deliver. Friends would then package up and label orders with tutor group, year and name, to be distributed from Student Services to tutor groups. Friends to organise a night to work on labelling and mounting once photos back.

7. **11+ pop-up café**, 7.30-1.30pm West Bank Sat 28 Sept – volunteers for helping and baking signed up. CV, DW, ST, DF, SJ, MK and RR all to help (see attached rota). Reports from previous years that parents didn't know that the café was happening or didn't know where it was. School will contact parents of 11+ candidates about road closures so will mention the café and its location. CV to work with Dan Fitchie (DF) on the flyer and promotional A-frames. CV to organise milk, sugar, tea & coffee supplies from Friends cupboard and liaise with JB re. kitchen set up, access and baking. CV to liaise with JB/school re. flyer to parents. EW to provide float.
8. **Puppet Festival refreshments**, Sat 5 and Sun 6 Oct – festival includes performances in school. Looking for volunteers to serve tea, coffee & home baking in Café Quad, 10am-6pm, both days. We need three at a time, perhaps fewer during the performances: the busy periods will be before and after the performances. CV to liaise with school to mail parents requesting baking (to be left at school Friday 4 Oct or Sat am). This will be more heavily attended than the 11+ café. CV to work with DF at school to make promotional flyer. EW to provide floats. SR to coordinate the weekend and provision of tea, coffee, milk etc. Rota attached. More volunteers needed.
9. **Bingo and games night**, Friday 15 Nov. Last year we had 148 participants. May need to set a limit this year – some at back said they couldn't hear or see. Agreed to go for Italian again and Friends will source all food: committee make lasagne & pasta dishes and claim for ingredients; salads from all committee members for buffet table to be donated. Johnson house captains to help run it. School to liaise with Johnson to have girls attend. LS to get info on Johnson house captain supervisor. Games: Disco bingo, Play your cards right, Blanketty blank, Pointless, No Catchphrase this year. Price £9 adults, £6 children (under 18). Start at 6.30pm. DV & MW to be game masters on the night. CV to work with DF to circulate promotional flyer shortly. More detailed discussion at Sept 30th meeting. CV to organise promotional Friends banner to go up outside school. Stock depleted last term so drinks for bar need purchasing.
10. **Stalls & hamper at winter concert** – to be discussed at next meeting.
11. **Quiz and curry night** – 7pm Friday 7 Feb 2020. Needs to be confirmed on school calendar – LS will confirm. CV has been in touch with Shaeena and she has kindly offered the services of her Indian catering company to provide the Indian buffet again, free of charge to Friends. CV to liaise on details. Quiz masters needed.
12. **Future fundraising ideas** – Event idea: Yr 7 & 8 Friday night Disco at school for the girls (possibly at end of 2020 Spring term, e.g. 20 March). Pricing to include some food (e.g. hotdogs, vegetarian burgers, etc.). MK to look into DJ and find out price. 7-10pm approx.
13. **AOB**
 - CV to look into Aldi voucher scheme to raise funds for school
 - HV & MK to provide more info about Santa Fun Run (end of Nov) and circulate with a sign up form - how to enter a 'school' team and acquire a donation for Friends from Rotary Club. Must have 15 plus participants to qualify.
14. **Next Meeting Monday 30th September 6pm school library. All welcome.**