

FRIENDS OF SGHS MINUTES

Date: 30th September 2019

Time: 6.00pm

Venue: Library

Present: Joanne Busfield (JB), Steve Rose (SR), Chloe Vereker (CV), Dawn Rollins (DR), David Whitfield (DW), Matt Willis (MW), Julie Egan-Hallewell (JE), Suzannah Jeanes (SJ) & Johnson House Captains

	SUBJECT	ACTION
1	Apologies: Emma Wood, Duncan Faulkner, Helen Smith, Maggie Keep	
2	Johnson House reps welcome Safrá, Verity and Namwa, the Johnson House Captains, were welcomed to the meeting and provided with some instructions on the prep and running of the forthcoming Games Night (15 Nov) for which they will be assisting throughout the evening. They were also asked to promote the event to all the pupils at the school as much as they can, provide a hamper raffle gift each to bring to next meeting and, if possible, identify a game that they could run themselves on the night. They will also try to sell 10 tickets each, before attending the next Friends meeting (23 Oct) to finalise the details for the night.	Johnson House Reps – promotion of Games Night Tickets now up on ParentPay at £6 & £9
3	Debrief 11+ café, 28 September Approx. £140 profit made. Appreciated by those parents, families and teachers who went across to West Bank. Things to consider: offering guest wi-fi in West Bank for the morning of the 11+ test and exploring the purchase by Friends of a credit/debit card reader for use at Friends events	Emma/Matt to explore purchase of Friends credit/debit card reader
4	Treasurer's Report & Funding Pledges Approx. £10,000 in bank. Current committed amounts £12.3k, so some targeted priority spends needed. Still awaiting Rewards proposals for academic year 2019/20, before funds can be paid. Agreed to provide Food Tech with all £985 for kitchen equipment now. David and Emma to report back on the exact annual takings of 150 Club and organise payment to school's hardship fund from takings. It was considered beneficial to	Emma to organise payments: Food Tech, Hardship, Stage (first instalment) & photographer Emma to look into

	<p>open a separate bank account for 150 Club for smoother accounting purposes for the Jan-Dec 2020 150 Club onwards.</p> <p>Stage revamp to cost £3.3k. Agreed to pay £1.5k now so that work can begin and balance when sufficient funds in bank. Aim to have stage refurbishments finished by Spring 2020 school production.</p> <p>Hollow funds (£5k) remain in savings account, until further news from school. All whole school photography costs to be paid (£1.5k).</p>	<p>opening separate 150 club bank account</p>
5	<p>Whole school photo</p> <p>A great success, and many thanks to Matt for all his hard work making it happen. Proof print looks good. Approx. 350 photos purchased, which amounts to a profit of about £2.5k.</p> <p>Friends have a copy of the final digital photo, which means that additional prints could be generated in future if there is enough demand. Final prints should arrive next week, after which a group of Friends will package and label for delivery to pupils in school via tutor groups.</p>	<p>Matt to organise packaging and labelling party & materials</p>
6	<p>Skipton Puppet festival café, Sat 5- Sun 6 Oct</p> <p>9.30am-6pm both days in café Quad</p> <p>Arrangements in hand for café with helper rota. Steve to co-ordinate. DW, MW, EW, DR, DF, JE, HB, SR, MK all to help. Request for donations of cakes, buns, cookies to café sent out to parents/carers. Volunteers to bring cakes on the day. SEE ROTA ATTACHED.</p>	<p>Steve to pick up milk supplies and float from Emma.</p>
	<p>Game Show Night, Fri Nov 15 6.30-9.30pm</p> <p>With Italian buffet</p> <p>Initial plans for evening discussed. Further event promotion needed. Friends/staff who can help on the night, so far: CV, MW, DR, SR, DR, JE, SJ & JB. Signage outside school already in place. David and Matt to be Games hosts for the evening, with assistance from Johnson House Captain team. All Friends asked to provide some form of salad and those who wish can cook a hot pasta dish or lasagne. We need up to 120 portions! Who provides which cooked dishes still to be determined (incl. vegan and gluten-free options). Chloe to arrange with Tesco to donate garlic bread and organise starters</p>	<p>All: Hamper raffle gifts. David prizes. Steve/Dave drinks stock take. Joanne to liaise with music/drama staff, re. event promotion. Matt to apply for TENS licence (Game Night and Quiz Night). Chloe to coordinate starters. Chloe to bring hamper to next meeting. Emma to organise floats x 3. Chloe to organise</p>

	<p>for tables. David exploring prizes (plastic free), as well as chocolate for the games and will organise wine delivery from Wrights Wine. Blackboards and chalk will be used again on team tables for the games.</p> <p>Programme: set up from 5pm, 6.30pm attendee arrival, 6.45 games start, 8-8.30pm supper, 8.30-9.30 2nd half, 9.30 clear up. David and Matt to test IT equipment (school laptop) before start. Games to include: Disco Bingo, Who wants to be a Millionaire with a 'Climate Change' theme, and Play your Cards Right. David and Steve to do drinks stock take. Wine & fizz David will purchase for bar from Wrights Wine. Beer needed. Music/drama staff to be approached to help promote raising of funds for stage revamp. Ticket limit set at 120. 150 Club to be promoted during Games Night. Flyer for Quiz & Curry night to be printed and put on tables for promotion at this event also. 'Plastic Free' hamper to be raffled. All to bring appropriate hamper items to the next meeting.</p>	<p>request for chocolate prizes through school</p> <p>Chloe to put up posters in supermarkets</p> <p>Chloe to work on Quiz flyer with Dan</p> <p>David to print off some 2020 150 sign-up sheets.</p> <p>Chloe to look into donations of soft drinks</p>
7	<p>AOB</p> <p>Aldi school PE tokens only for primary schools. Santa Fun Run – Friends have decided to not enter a team this year, and consider entry next year instead.</p> <p>- Great news, and with thanks to Hollie Burgin, Tesco have donated around 200 tumblers, wine and beer glasses to Friends for use at charity events!</p> <p>Future events to be discussed at future meetings: Crafts stall (5 Dec), Curry and Quiz night (7 Feb 2020), Mother's Day market (19-20 Mar 2020), possible Yr 7 & 8 Disco (TBC).</p>	<p>Joanne to get back to Friends with the teachers/department that will be running the Feb 2020 quiz</p>
8	<p>Next Meeting: Wed 23 Oct, 6pm, school library.</p>	