

# FRIENDS OF SGHS MINUTES

**Date:** 23rd October 2019

**Time:** 6.00pm

**Venue:** Library

**Present:** Steve Rose (SR), Chloe Vereker (CV), Dawn Rollins (DR), David Whitfield (DW), Matt Willis (MW), Emma Wood (EW) Nicola Midgley (NM) Johnson House Captain Team

	SUBJECT	ACTION
1	<p><b>Apologies:</b> Duncan Faulkner, Suzanne Jeanes, Julie Egan Hallewell, Helen Smith, Maggie Kemp</p>	
2	<p><b>Puppet Festival cafe debrief</b> £457 raised. Suggestions for next time (in 2 years): Check event programme in advance and assign more volunteers for busier slots; consider offering a dairy-free milk option; DW suggested that we try to get our puppet show pop up cafe into the festival's programme of events literature.</p>	
3	<p><b>Whole school photo debrief</b> Approx £2500 raised. Suggestions for the future: consider offering a double size whole school photo so that individual faces are more easily recognisable; consider offering separate photos for each year group; consider offering a leavers year group photo. Interval between photos to be determined.</p>	
4	<p><b>Games Night</b> - 51 tickets sold to date. Johnson House captain team encouraged to generate more interest by spreading the word within school. Max attendee total = 120. - Bulk buying of school logo prizes discussed - options inc. sweat bands, stickers, lollipops, mugs - DW to investigate. - Johnson House captain team are to request attendance of house head Fiona McMillan to introduce the Games Night if possible. They will also look to encourage the main School House Captain Team to assist on the night. - Johnson House captain team agreed to ensure laptop and tech arrangements will be in place prior to the event, they will also provide 6 small white boards and will run the sit/stand bingo game. If time permits will also run the Fetch It game. List of Fetch items to be generated. - Order of games to be finalised by DW/MW - Will need chocolate and sweets for spot prizes on night. - SR&amp;DW to purchase more alcohol stock for the event. CV to check under school drinks stock and inform DW/SR - Food: CV suggested lasagne (meat, vegetarian, vegan) and salads - quantities to be finalised nearer the time of the</p>	<p><b>David to look into purchasing prizes</b></p> <p><b>Chloe to let people know how much lasagne to prep nearer the time</b></p>

	<p>event CV to ask Joanne about layout of tables by school and availability of tablecloths.</p>	
<b>5</b>	<p><b>Treasurer's Report &amp; Funding Pledges &amp; Card reader purchase</b>          Approx £7,300 in bank. Current committed amounts to £8.6k, so £1300 short, but hope to raise much of this with the Games Night.          Still awaiting Rewards proposals for academic year 2019/20.          Have paid out £985 to Food Tech for kitchen equipment.          Have paid out £1.5k for stage revamp with a further £1.8k to follow when sufficient funds in bank.          Hollow funds (£5k) remain in savings account.          Agreed to open separate bank account to handle 150 Club takings - DW and EW to discuss.          Agreed to go ahead with purchase of mobile card payment device (approx £80) to enable cashless purchases at events.          SR to discuss further staff funding proposals with Mark Turner.          SR suggested funding extra drinking water dispensing units within school.</p>	<p><b>Emma to purchase card reader and open 150 Club bank account</b></p> <p><b>Steve to discuss future funding proposals with Mark Turner</b></p>
<b>6</b>	<p><b>Future events</b></p> <ul style="list-style-type: none"> <li>- Winter Concert 05.12.19: Friends to run a craft stall. CV suggests two tables - one for edibles, one for crafts.</li> <li>- Quiz &amp; Curry 07.02.20: No quizmaster yet - waiting for confirmation of staff involvement from school.</li> </ul> <p>Need ideas for Spring fund raising event.</p> <ul style="list-style-type: none"> <li>- Disco Party: No date fixed yet, but definite interest from Y7, Y8 &amp; Y9 (invitation of Ermysted's boys to be discussed further...) Maggie is looking into finding -a suitable DJ for the event.</li> </ul> <p>XMAS Friends Social: Fri 13th December 7.30pm, venue tbc</p>	<p><b>Chloe to work with Dan to sort the quiz flyer so it's ready for promotion at Games Night</b></p> <p><b>Maggie to find suitable DJ</b></p>
	<p><b>150 Club Winners:</b></p> <p><b>1st: 119</b></p> <p><b>2nd: 84</b></p> <p><b>3rd: 98</b></p>	

8	<b>Next Meeting: Wed 20th Nov, 6.30pm, school library.</b>	
	<b>AOB</b> CV suggested we make SGHS merchandise to sell at events and via Parentpay - mugs, gym bags, keyrings etc - all present agreed with this idea, to be discussed further	