

FRIENDS OF SGHS

Minutes

Date: 09.01.17

Time: 6.30pm

Venue: Library

Present: Rachel Knight (RK), Gina Sedgwick (GS), David Whitfield (DW), Joanne Busfield (JB), Chloe Vereker (CV), Caroline Batson (CB), Catherine Kemp (Chair),

ITEM	SUBJECT	ACTION
1	Apologies Helen Smith, Steve Rose, Louise Cairns	
2	Minutes and matter arising <ul style="list-style-type: none">DW will talk to Wright wines re Race nightNo further on with match funding – email from bank says we have to have someone working there. JB will speak to original lady that mentioned it (Leslie?)We have a gambling licence and will need a TENS for Race nightAW donated bacon and all other bills paid and up to dateThe Eco Committee – JB has spoken to them, they have £8k from the Tesco appeal so are allocating that initially	DW – talk to Wright wines RK – submit TENS application for Race night JB – further digging on Barclays match funding
3	Christmas Hamper <ul style="list-style-type: none">£157 banked after RK and CV sold raffle tickets at the Christmas Concert. Money was left at the school for a float as more sales were expected – JB will check where this ended up.CV – did winner take the actual hamper? We had requested it be returned – JB will check, we can always contact the winner if not.	JB – check on remaining raffle money and ask about hamper
4	Tesco Bag pack <ul style="list-style-type: none">£151 raised over the 2 hours. This event was booked very last minute and there were only around 15 girls helpingCV has more recently done a bag pack with Ermysted's which raised £900! There were more boys helping, the school band was there and they collected for the full day. All agreed with more notice this could be a lucrative event	CK – look into cost of sealed buckets for collections

	<ul style="list-style-type: none"> • CK asked what sort of buckets were used and if they were sealed. All agreed security was important. CV used buckets with lids costing around £1 each, CK suggested sealed lids – she will look in to the cost of these, they may be a good investment 	
5	<p>Race Night</p> <ul style="list-style-type: none"> • LC had emailed with the option to change the date of Race night to 24th March as we don't have long to plan • All agreed we have enough time if we get on with it and we are better having the event in February when it is a quiet time for parents – we will stick to 10th Feb • JB will liase with Dan and LC re flyers and posters – information to include: £10 including food and race slips for 8 races, time and place, bar available serving alcoholic and soft drinks • JB will also look at getting tickets on parent pay – we need to know if veg or non veg and how many people are in the group - 'we will arrange the seating plan unless you have a preference'. • Once ordered on parent pay tickets can be collected by the students from reception • 80 tickets to be sold to both parents and teachers. JB will contact RK daily with ticket numbers from parent pay. Table plan can be 10 x 8 or we may mix and match table sizes - TBC • Food will be veg or meat chilli with jacket potatoes and condiments. Possibly table service TBC • Alcohol will be served – TENS needed (RK) • We will use crockery from the kitchen rather than disposable and save on wastage. • Sponsors? All agreed this was a good idea but we will see how ticket sales go first before this is promoted 	<p>JB, LC and Dan – flyers, posters, website and tickets</p> <p>JB – parent pay and daily update with RK re sales</p> <p>JB – check with kitchen re using crockery and cutlery</p> <p>RK – table plan and TENS</p>
6	<p>Charity café – Town Hall 21st Jan</p> <ul style="list-style-type: none"> • Rota started. CK and CB will do early 'shift' from 8am, RK and CV will arrive later and do clearing up • Email to parents re cake donations and helping on the day between 8am and 5pm. Cakes by the Friday or 10pm on Saturday morning • CK has bacon and 9 pies left from last café. Tea, coffee, cordial and possibly peas and sauces in Friends cupboard – to check • Decided not to buy anymore pies as they were 	<p>JB/RK – ask Sally to send email to parents re help and cakes</p>

	<p>difficult to heat up last time and we didn't sell that many. We can buy more from the butchers on the day if needed.</p> <ul style="list-style-type: none"> • CV and RK will make 20 serves of soup each • CV and RK will make sandwiches for 30 • Last time JP and AW brought table cloths etc down to the Town Hall on the morning – can they do that this time? • Friday evening CV and RK to shop for provisions – check in Friends cupboard what we already have • Chocolate raffle – ask parents to donate 	<p>CV/RK – check in Friends cupboard and see what we have in stock</p>
7	<p>Future fund raising ideas</p> <ul style="list-style-type: none"> • Discussion about whether to do a Summer Fair again led to talk of an Art and photographic display and sale. CV had done this as a fund raiser previously at a primary school where the PTA framed 1 piece of every child's art work and parents were invited to view and buy it. We could coincide this with the A'Level art exhibition, serve wine and cheese and maybe food and stalls as at the Summer Fair but make it an afternoon/evening event. • All liked this idea but there may be potential pitfalls regarding art work that is to be assessed – JB will talk to the art teacher and see her thoughts 	<p>JB – talk to Art teacher re her thoughts on a fund raising art exhibition</p>
8.	<p>AOB</p> <ul style="list-style-type: none"> • None 	
9.	<p>Next Meeting – 2nd February 2017 6.30pm library Meeting closed 7.50pm</p>	