


NSAT Risk Assessment for September 2021 Whole School

Skipton Girls' High School

RISK ASSESSMENT DETAILS		RISK MATRIX & RATING																																									
Hub School/ Establishment	Skipton Girls' High School																																										
Location	Skipton																																										
Details of activity: Whole School re-opening during Coronavirus (Covid-19) Pandemic Wider Re-opening																																											
Date of assessment	24 August 2020 Updated 17.9.21																																										
Name of Senior Leader carrying out assessment	Joanne Busfield / Fiona McMillan/Mark Turner																																										
Senior Leader's Signature 		Date 17.9.21																																									
		<div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> POTENTIAL OUTCOME <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Catastrophic</td> <td>Fatal injury/permanent disability</td> </tr> <tr> <td>Major</td> <td>RIDDOR reportable Specified Injury/ Disease/Dangerous Occurrence</td> </tr> <tr> <td>Moderate</td> <td>RIDDOR reportable Over 7 Day Injury</td> </tr> <tr> <td>Minor</td> <td>Minor injury (requiring first aid)</td> </tr> <tr> <td>Insignificant</td> <td>Minor injury</td> </tr> </table> </div> <div style="width: 48%;"> LIKELIHOOD <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Highly likely</td> <td>More likely to occur</td> </tr> <tr> <td>Likely</td> <td></td> </tr> <tr> <td>Possible</td> <td></td> </tr> <tr> <td>Unlikely</td> <td></td> </tr> <tr> <td>Remote</td> <td>Less likely to occur</td> </tr> </table> </div> </div>						Catastrophic	Fatal injury/permanent disability	Major	RIDDOR reportable Specified Injury/ Disease/Dangerous Occurrence	Moderate	RIDDOR reportable Over 7 Day Injury	Minor	Minor injury (requiring first aid)	Insignificant	Minor injury	Highly likely	More likely to occur	Likely		Possible		Unlikely		Remote	Less likely to occur																
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		<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;">Risk rating</div> <div style="width: 55%;">Action</div> </div>																																									
			HIGH	Urgently review/add controls & monitor (if Likely or Highly Likely – stop work, seek competent advice, notify H&S Team)																																							
			MEDIUM	Review/add controls (as far as reasonably practicable) & monitor																																							
			LOW	Monitor control measures																																							

Area of Concern	Persons at risk	Existing control measures	Additional Control Measures	Risk rating after existing & additional control measures (High / Medium / Low)
Policies and Procedures	Staff and pupils both in attendance at school and at home	<ul style="list-style-type: none"> • All pupils, staff and volunteers are aware of all relevant policies and procedures including but not limited to the following: <ul style="list-style-type: none"> • Health and Safety Policy • Individual pupil risk assessments • First Aid Policy with additional training for suspected Covid 19 and use of PPE • Keeping Children Safe in Education • Updated Emergency Evacuation Procedures – updated for social distancing • Child protection • Current Trust Mental Health and Wellbeing support • All staff have regard to all relevant guidance and legislation including, but not limited to the following: <ul style="list-style-type: none"> • Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 2013; • Health protection in schools and other childcare facilities – Public Health England, 2017; • Covid-19: Guidance for Educational Settings, DfE and PHE, 2020 • The school keeps up to date with advice issued by, but not limited to the following: <ul style="list-style-type: none"> • DfE • PHE • NHS • CLEAPS • Department of Health and Social Care • School's local Health Protection Team (HPT) • All staff, parents and pupils are made aware of any infection control procedures and social distancing arrangements for when the school reopens. • List of which areas and rooms being used by each year groups, including where to buy their lunch and take breaks and which toilets they are using. Plan of access around school, Temporary Tutor Groups List and Staff Rotas for additional supervision. • Staff and students engage with the NHS Test and Trace process. 	<ul style="list-style-type: none"> • Cleaning & Hygiene Trust guidance (dfe) • Checked revised policies and procedures in Firefly for staff reference MKT/FAM plus <ul style="list-style-type: none"> • school specific cleaning schedule and tasks to be done daily Updated. ANF/JEB • Fire Risk Assessment amended to include change in tutor groups and the emergency evacuation plan. • PPE and Social Distancing Trust guidance (dfe) plus school specific requirement for key staff/duties FAM/MKT 	Medium

	12-15 year old pupils	<ul style="list-style-type: none"> Correspondence challenging vaccination from parents – Refer to named individual in the school who will signpost individuals to public health guidance on vaccinations as detailed in the COVID-19 Vaccination Programme Guidance · Communicate to staff on the policy for managing communications Administering the vaccination will be delivered by NHS commissioned SAIS team against nationally agreed standards and will wear appropriate PPE. · Pupils will be encouraged to wear a face mask when the vaccine is administered. Pupils experience side effects – SAIS to make pupils aware of side-effects and how this can be managed. Work with SAIS to plan immunisations at the end of the week where possible. · Pupil becomes unwell in school after vaccination – seek advice from the SAIS team if still in school. If the SAIS team has left the site existing policies for managing pupil sickness in school will be followed and SAIS team will be informed. Serious allergic reaction to the vaccination – SAIS team will monitor the pupil for 15 minutes after the vaccination. SAIS teams will have the necessary equipment. Data protection implications – SAIS will provide resources for parental consent forms. · Schools will help protect individuals with regards to who has consented and who has not by taking pupils in small groups for the vaccination to be administered. 		
Premises	Staff and pupils in attendance at school.	<ul style="list-style-type: none"> Site Supervisor & Letting Supervisor check all exterior windows, doors, locks and other access points to ascertain security. Facilities Manager & Site Supervisor check all areas of the school grounds, including car parks and walkways, for any potential hazards. Site Supervisor & Letting Supervisor to check all security systems for integrity and that they are in working order. Any hazards found during checks on the premises are reported to the HT and SBM as soon as possible and issues are resolved asap.. The Headteacher to identify which areas of the school may be used for school activity and communicates this to staff and pupils accordingly. Currently all areas in use with the one-way plan being followed at the start of school, breaks and lunchtime and end of school by everyone to minimise congestion in corridors and maximising better ventilated spaces. Change to where and when tutor groups will queue for gathering and split entry, written routine shared with staff and students. Masks to be worn both in queueing and in gathering. Areas of the premises which remain closed are adequately secured and clearly identifiable – (No areas not being used) The Facilities Manager and SBM arranges for any changes to the premises to be made in line with social distancing measures Signage around school to remind of social distancing, hand washing/sanitising and wearing of masks. 	<ul style="list-style-type: none"> LA/Dfe guidance on re-opening school sites One Way Plan for whole school updated with some 2-way separation JEB/MKT Signage checked and updated JEB Classrooms emptied of any items not being used and lockers from classrooms put in storage to make more space in classrooms and some shelf units. Lockers in corridors being 	Low

		<ul style="list-style-type: none"> Essential maintenance/contractors allowed in areas with no pupils and if Urgent, to be done in holidays where possible. To wear masks when in school and to wash hand/use hand sanitiser. SBM to be informed of all contractors coming to site. Trailer toilets installed to provide additional toilets for year groups next to School House with 2 x 4 toilets. Additional toilets added and being used in New Extension (3 off) Testing waste can now go into normal external waste bins rather than be collected. 	<p>used by Yr7/8 nearest to their form rooms</p> <ul style="list-style-type: none"> Additional external sinks fitted outside the gym, another trough for handwashing outside <p>Cottage JET/JEB</p> <ul style="list-style-type: none"> Covid-19 Cleaning of non-healthcare settings- Gov.uk How to Guide – Rapid Testing in Schools SGHS Lateral Flow Testing RA 	
Gas / Electrical Supply, Heating, Ventilation and Water Systems	Staff and pupils in attendance at school	<ul style="list-style-type: none"> SBM and Facilities Manager check that all mandatory inspections are up to date and if required arrange an inspection – following Servicing Schedule Relevant staff check that all phone and broadband connectivity is in working order (PLC/AWH) Relevant staff adjust any thermostats to heat internal spaces and water ensuring a suitable stable temperature is reached before the school reopened and on-going checks (CNC) All water systems were thoroughly flushed e.g. toilets, taps (CNC) School water storage tanks cleaned prior to school re-starting and service water checks up-to-date (clean by IWS 28.8.20 & 16.2.21, 18.7.21) All equipment that uses water is run through a cycle e.g. dishwashers and washing machines, to flush limescale and bacteria build up – Facilities Team 	<p>LA/Dfe guidance on re-opening school sites</p> <p>Required servicing done. Summer servicing completed and site H&S audit check & water checks JEB</p>	Low
Lifts and automatic doors	Staff and pupils in attendance at school	<ul style="list-style-type: none"> Site Supervisor to check that lifts (Kone Serviced 27.7.21) and automatic doors (Record service 28.8.21) are in working order. Facilities Manager ensures that any mandatory inspections for lifts and automatic doors are up to date - servicing completed in summer holidays – JEB Social distancing applies, one person to use the lift at any time. If additional support required face masks can be worn and keep apart in the lift. 	PPE guidelines (see above)	Low – our students should be able to use on their own with staff member watching – lift is glass and can see in, push button control.

				Medium risk if staff member needed to go in lift with them due to lack of social distancing if a child needs to use the lift
Fire Safety and Evacuation Routes	Staff and pupils in attendance at school	<ul style="list-style-type: none"> • Lettings Supervisor to check the alarm system to ensure it is in working order - Monks serviced Security alarm 3/6/21 (Mounseys for Fire alarm August 21, due again Easter Hols as Servicing Schedule). • All fire extinguishers checked, replaced where required - Marlow Fire serviced 3/8/20 replaced fire extinguishers 1/9/20. Service booked for Oct half-term. • Headteacher and SBM fire risk assessment updated with the new plans and apply any changes needed for people movement or access. Headteacher and SBM to identify how social distancing measures are to be observed at evacuation points and communicates this to all staff and pupils with practices. Please see guidance https://cyps.northyorks.gov.uk/sites/default/files/Emergencies.%20health%20and%20safety/Health%20and%20Safety%20advice%20for%20managing%20a%20full%20or%20partial%20school%20closure.pdf. 	<p>Updated policy and procedures and trained out</p> <p>Evacuation points changed to letter/number system and 2m apart. Staff reminded to keep apart during an emergency evacuation and to wear masks.</p>	Low
First Aid	Staff and pupils in attendance at school	<ul style="list-style-type: none"> • PPE (including gloves, aprons, face masks, screen) to be provided, replenish stock as required – Student Progress Manager to be responsible for this. Face masks to be worn in corridors and shared areas. • Children who are isolated in the Medical/Isolation Room and waiting to go home should use the upstairs toilet in the Cottage • Train First Aiders on how to manage suspected cases (students / staff) with Covid-19 • Disposal of waste twice daily (lunch time and end of the day). Clinical bin to be provided. (Normal bins for tissues to have lids re DfE Primary Guidance). Is suspected case waste stored for 72hrs before being disposed off as procedure. • Enhanced cleaning of first aid areas on a daily basis, including the cleaning of touch points after each use – as Daily Cleaning Rota • Hand sanitiser, Clinnel surface wipes, tissues to be put in all classrooms and offices being used. Wipes next to all equipment to use before and after use of equipment, e.g. photocopiers. 	<p>Ensure school has a stock of PPE, monitor stock levels and replenish when required list done + PPE stock in place JEM/CNC</p> <p>Staff briefed on First Aid procedures if someone develops symptoms – was part of staff training 7th & 8th September 20.</p> <p>As part of September staff training staff and students told where new Medical Room is</p>	Medium

			on the Ground floor of the Cottage	
Cleaning	Staff and pupils in attendance at school	<ul style="list-style-type: none"> • Deep clean completed prior to starting Summer Term. • Facilities Manager with Cleaning Supervisor to arrange enhanced cleaning to be undertaken where required. • Cleaning with usual cleaning products will continue, with regular daily cleaning of highly used areas – door handles, bannisters, taps. • All areas that remain temporarily closed or partially closed for cleaning or infection control purposes are clearly identified (all rooms being used) • Regularly check stocks of cleaning chemicals, liquid soap, paper towels, tissues, toilet roll, bin bags etc. and request additional supplies as necessary. Site Supervisor. • Where practicable, PPE is available to members of staff who require it to carry out their role safely e.g. Cleaners, First Aiders • Frequent cleaning of objects and surfaces that are touched regularly, such as door handles, table / counter tops, light switches, chairs, keyboards, bannisters and making sure there are adequate disposal arrangements. • The checklist for each classroom/area to be signed off to say completed. • Clear procedures and checklist for cleaning toilets including staff toilets throughout day 	<p><i>Cleaning and hygiene guidance (above)</i></p> <p><i>Cleaning capacity to support operating model checked for September</i></p> <p>Keep inventory of cleaning products and stock and update at regular intervals, restocking as necessary.</p>	Low
National Lockdown reduced capacity in school for Keyworker students and Vulnerable Students		<ul style="list-style-type: none"> • Outbreak Management Plan in place managed by NSAT Management Team • Staff remind students and staff of social distancing in school • Bubbles stopped now and all classrooms being used, students and staff use the wipes to clean any shared areas before and after use, cleaners clean touch-points regularly • Masks to be worn by staff, students and visitors in all communal areas, unless eating <ul style="list-style-type: none"> • Arrangements in place to support any pupils not attending school with remote learning from home. • Home testing kits twice weekly LFT for staff and students to do who consent Sunday and Wednesday evenings. • Students have 2 tests, 3 days apart when returning to school and have consented. • Regular communications with parents and pupils in place. • Plans for intervention and monitoring are in place for those pupils who have fallen behind in their learning. 	<p><i>Outbreak Management Plan in Place</i></p> <p><i>Signage around school.</i></p> <p><i>Staff Reminding.</i></p> <p><i>RA's shared with Staff, Parents & Governors.</i></p> <p><i>LFT RA.</i></p> <p><i>Registers taken, non-attendance is recorded and student progress informed to follow-up.</i></p>	Low

Infection control and social distancing	Staff and pupils in attendance at school	<ul style="list-style-type: none"> • Infection control procedures are adhered to as much as possible in accordance with the DfE and PHE's guidance. • Covid Action Matrix used and updated by NSAT Exec Team • Visitors allowed for where needed in school. Full contact details will be kept of all visitors using the NSAT visitors declaration form. Encouraged to continue to wear face coverings in enclosed and crowded spaces as they are coming into contact with people they would not normally meet. • Visual aids are in use to display social distancing measures e.g. floor tape to mark distancing, arrows for one-way system. Posters in class and throughout school and outside to reinforce key messages • Alcohol based hand sanitisers available around school and adequately Stocked, non-alcohol ones used in Science Labs as CLEAPS guidance. • Adequate amounts of sanitiser, soap, tissues, bins are available in the relevant areas and are adequately stocked. • Hand and surface wipes, tissues to be placed in every classroom / office. Wall mounted ones near equipment such as photocopiers for easy access. • PPE to be made available to members of staff who require it to carry out their role. PPE to be disposed of appropriately after use and training given to staff using this. • Face masks to be worn in communal areas. • any students/staff who are ill go straight to the Medical Room in the Cottage. • Cleaning procedures in place. • Students will sit in the same seating positions and each wipe their workspaces at the start and end of each lessons, tissues available and sanitiser to be used when entering and leaving the classrooms/areas around school • Specialist rooms such as Technology, Science, Food Technology workshops will have equipment being used cleaned/sanitised before and after use by the technician team. • Trips – all trips for this school year will be in this country and trips abroad. Face masks will be worn on transport. • Windows will be used for ventilation to rooms. • Staff who display symptoms of Coronavirus are managed in line with government guidance and the Test & Trace system following the Covid Action Matrix, will be sent home as soon as possible. • Vulnerable Staff will have a risk assessment in place with details of any work changes needing to be followed and agreed with their Line Manager. • SLT to consider requests made by staff who wish to make changes to their working environment or working hours in the interest of health and safety 	<p>NSAT Visitor form used and SGHS Hygiene information followed.</p> <p>Covid Action Matrix</p> <p>Posters are displayed throughout school reminding everyone of infection control procedures and social distancing arrangements e.g. regular hand washing. LFT RA</p> <p>One-way Plan followed and displayed – amended whole school plan to be completed to include movement in both directions along certain corridors to reduce the mixing of students.</p> <p><i>PPE policy</i> <i>Social distancing policy/guidance</i> <i>Hygiene procedures</i></p> <p>Floor markings or signs are used, where necessary to indicate one way system</p> <p>Everyone is encouraged to catch</p>	<p>Medium – review once students back they are social distancing as requested</p>
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		<ul style="list-style-type: none"> • The Headteacher to ensure that the school can be adequately and safely staffed • The relevant staff liaise with the parents of pupils who are deemed more vulnerable to infection and discuss any alternative arrangements, where required. • Student(s) who display symptoms of Coronavirus will be assessed by a first aider and will wait in the Isolation room in the Cottage with adult supervision to be collected by their parents from outside Reception. • Where a member of staff must accompany or supervise a pupil showing symptoms, infection control procedures and social distancing arrangements are adhered to at all times. • Spillages of bodily fluids, e.g. respiratory and nasal discharges, are to be cleaned up immediately using PPE at all times and the body fluid cleaning kits. • The Headteacher and SENCO identify pupils with additional needs and put provision in place to ensure their needs are adequately and safely e.g. the relevant staff are available. • The Headteacher communicates the Trust well-being plan to help protect wellbeing and mental health, and ensure all staff have access to support when the school reopens (Employee Assistance Programme). • Clear rules for staff and children around social distancing and hygiene. Pupils explicitly taught this. • Students from Ermysteds' School follow the school policies and RA's 	<p>coughs and sneezes in a tissue and dispose of the tissue in a bin.</p> <p>Everyone is encouraged to frequently wash their hands with soap or alcohol based sanitiser. Will be directed to wash their on arrival to school and before leaving as well as before lunch and after.</p>	
Safeguarding & Wellbeing	Staff and pupils both at home and in school	<ul style="list-style-type: none"> • Key telephone numbers of all available members of the Leadership Team to be provided to staff. • Headteacher and DSLs liaise with the necessary staff and parents to manage and address any new and ongoing safeguarding concerns relating to any temporary closure and / or school reopening. • DSLs to ensure that adequate pastoral care is in place to support pupils and staff who require it. • Healthcare Plans and Individual Risk assessments should be readily accessible for staff – SBM/HR • Staff and pupil bereavement is managed in line with the Trust Bereavement Policy. • Ensure a record is kept of all staff on site on a daily basis. • Follow normal procedures on administration of medication (See Guidance for Safeguarding Children and Young People with Medical Conditions in Schools) • See FAQs Safeguarding (coronavirus) and Addendum to Child Protection Policy Covid-19 school closure arrangements for Safeguarding & Child Protection at school on website: • https://cyps.northyorks.gov.uk/covid-19. • See Health & Safety Guidance – Full or Partial School Closure https://cyps.northyorks.gov.uk/sites/default/files/Emergencies,%20health%20an 	<p>Stress and anxiety may increase susceptibility to infection e.g. lack of sleep, becoming run down, etc. Send out regular communication as to whether staff can find wellbeing support</p> <p>Individual RA's reviewed on return to school and check if any new ones required.</p>	Medium

		d%20safety/Health%20and%20Safety%20advice%20for%20managing%20a%20full%20or%20partial%20school%20closure.pdf.	Review student RA's/plans	
Communication	Staff and pupils both at home and in school	<ul style="list-style-type: none"> Up-to-date LA communications based on Government advice. School's website to be kept up to date with any information regarding reopening e.g. dates and local arrangements. Staff are informed about the relevant information regarding reopening, including any changes to the workday e.g. staggered lunchtimes and social distancing. Staff are informed of who they can turn to for support (work commitments and workload, health, mental wellbeing) and there are several avenues they can follow e.g. line manager, other senior staff, colleagues, HR. All staff and pupils are made aware of the symptoms of coronavirus, what to do if they display symptoms and if others display symptoms. Parents and pupils are contacted via email or telephone. All parents informed about the relevant information regarding the September Start e.g. social distancing measures and the days their children will start back at school. . All staff members' emergency contact details are up to date, including alternative emergency contact details, where required. 	<p>Student Bulletin at Tutor time</p> <p>Return to school updates sent to parents and staff</p>	Low

ACTION PLAN (insert additional rows if required)		To be actioned by:			Action completed:	
Additional control measures to reduce risks so far as is reasonably practicable		Name	Position	Date	Signature	Date
1	Update signage, posters, markers and screens to be ordered/printed, put up and agreed amended whole school one-way system plan with some 2-way in certain corridors. Room layouts agreed to be put in place over the summer holidays.	Joanne Busfield/Colin Cooper/Allison Firth Mark Turner	Site Supervisor, Business Manager and Head of Academy	5.3.21	JEB	
2	Update Fire RA and Emergency Evac procedures with changes – checked all ok just added wear masks	Joanne Busfield	Business Manager	5.3.21	JEB	3.3.21
3	Cleaning rota to be amended for March return – In-house Cleaning and Updated Covid 19 Procedures	Joanne Busfield	Business Manager	5.3.21	JEB	
4	Monitor stock (soap, toilet rolls, alcohol gel) and PPE. Stock sheet now used and updated	Joseph Cooper	Cleaning Supervisor	On-going	JEB	3.3.21

	<i>weekly. Sanitiser ordered in advance to keep stock in place.</i>					
5	<i>Cottage Medical Room/First Aid: Additional Covid 19 First Aid training was given in June 20. Update if legislation changes prior to March 21</i>	Fiona McMillan/Joanne Busfield	Deputy Head Teacher/Business Manager	5.3.21	FAM	3.3.21
6	<i>Arrange all classrooms with new layout of desks all facing forward and teacher area at the front near door, layouts for social distancing and class changeover routines. All room checks for spacing and ready with resources</i>	Mark Turner Fiona McMillan Joanne Busfield	Head of Academy, Deputy and Business Manager	5.3.21	JEB	3.3.21
7	<i>Include in Staff Rota list of areas of possible congestion which need supervision and when, such as entrances and toilets.</i>	Mark Turner Fiona McMillan Joanne Busfield	Head of Academy, Deputy and Business Manager	5.3.21	JER	3.3.21
8	<i>Catering plan in place with areas as Tutor Base List 2020. New menu being done so each serving area the same for each year group. To communicated to students and staff.</i>	Mark Turner Joanne Busfield	Head of Academy and Business Manager	5.3.21	JEB	3.3.21
9	<i>Wellbeing information given to all staff and students to support them and RA's carried out for student/staff confirmed to be at risk. To review weekly and get Staff feedback. Review risk assessments prior staff starting back to update with any changes in legislation/health.</i>	Mark Turner Fiona McMillan Joanne Busfield Christine Simmonite	Head of Academy, Deputy, Business Manager, HR Manager	21.8.20 & 7.9.20 & 8.3.21	MKT	21.8.20 & 7.9.20 & 8.3.21
10	<i>Final review of who will need to use the lift and if student can they use of their own with member of staff supervising from the outside of lift.</i>	Mark Turner Fiona McMillan Joanne Busfield	Head of Academy, Deputy and Business Manager	5.3.21	FAM	5.3.21
11	<i>Complete individual student risk assessments for students at higher risk of Covid – 19. Will keep being reviewed.</i>	Fiona McMillan	Deputy Head	12.3.21	FAM	

12	<i>New/Updated Covid-19 Procedures and Policies to be trained to staff and pupil when returning to school in September and then followed. Training logs will be kept.</i>	Mark Turner Fiona McMillan Joanne Busfield	Head of Academy, Deputy and Business Manager	<i>Staff 7 & 8.9.20 Students 9 & 10.9.20</i>	<i>Staff 7 & 8.9.20 Students 9 & 10.9.20</i>	<i>MKT</i>
13	<i>Updated Covid 19 Procedures due to new Covid variance and March return to school.</i>	Mark Turner Fiona McMillan Joanne Busfield	Head of Academy, Deputy and Business Manager	<i>5.3.21</i>	<i>JEB</i>	<i>5.3.21</i>
14	<i>Autumn Term Update</i>	Mark Turner Fiona McMillan Joanne Busfield	Executive Headteacher, Head of Academy and Business Manager	<i>17.9.21</i>	<i>JEB, FAM, MJT</i>	<i>17.9.21</i>

COMMENTS AND INFORMATION

Use this section to record how the risk assessment & control measures have been communicated to relevant people, and any other comments and information

This revised Whole School RA shared with staff via email and updates emailed to staff and parent for Autumn Term 2021 and information about lateral Flow Testing. Head of Academy updated staff on Staff Training Day 6th September 2021

Scheduled date of next review	Are there any changes to the activity since the last review?	Signature of manager	Date of review
<i>Minimum annually, or if there are any significant changes, or following an incident or near miss</i>	<i>Clarify that all the controls are still in place and how monitored on a regular basis</i>		

Review with Governors 14.7.20 Then review week before return to school in September to check controls all in place ready, Friday 28.8.20	September staff information on full re-opening and tutor bases shared Friday 10 th July 20	MKT	14.7.20
Final Covid-19 Whole School RA Review Governors Meeting 1.9.20	Revised Staff information sent out to all staff and parents. Training Days arranged for training all Staff 7 & 8 September 2020.	MKT	1.9.20
Governors Meeting review.	Revised information to parents emailed.	MKT	11.9.20
Change of Covid Variant and Lockdown Jan 20.	Revised RA after start of term.	MKT	6.10.20
Changes for return to school on Monday 8 th March 21	Revised RA for review.	MKT	5.1.20
Autumn Term 21	Revised RA for return to school starting on 8 th March 21.	MKT	3.3.21
	Revised for Autumn Term 21	MKT	17.9.21