

FRIENDS OF SGHS MINUTES OF AGM

Date: Mon 26th September 2022

Time: 6.30pm

Venue: School Library

Present: David Whitfield (DW), Steve Rose (SR), Dawn Rollins (DR), Joanne Busfield (JB), Duncan Faulkner (DF), Claire Cadman (CC), Nic Midgley (NM), Emma Wood (EW), Alison Denney (AD), Jacqui Wallace (JW), Kay Thompson-Barker (KTB), Jenna Kent (JK).

	SUBJECT	ACTION
1	Apologies: Matt Willis (MW),	
2	Chairs Report SR welcomed everyone to the meeting, both experienced Friends and parents of new Year 7 students. Round table introductions given. SR reiterated the key objectives of Friends, the various types of fund-raising activities undertaken and the current target £15k contribution towards a new school mini-bus.	
3	Treasurers Report EW shared the annual accounts summary (2021/22). A balance of nearly £7k was carried over from the 2020/21 school year. During the school year 2021/22 Friends raised just over £12k for the school, a good year, many thanks for everyone's contributions. Friends were able to make contributions over the year of £10.6k to a number of school causes, incl. the £5k contribution to the refurbishment of the Hollow playing courts, the School Hardship Fund, DoE expedition tents and water fountains. Friends have also already collected about £7k towards our contribution to the school mini-bus. EW reminded everyone that Friends can benefit from all online shopping purchases made through Amazon Smile, by choosing Friends of SGHS as the beneficiary. CC stated that Yorkshire Building Society (YBS) does provide funding to charities of up to £2K via an application process. A discussion also followed about the claiming of Gift Aid by Friends (as a charity). It should be possible to claim Gift Aid on dedicated donations made to Friends via ParentPay.	SR to circulate summary accounts with meeting minutes EW to share link to Amazon Smile EW to explore YBS charity funding JB to explore getting a Gift Aid button added to ParentPay for donations to Friends
4	Election of Friends Officers Chair – SR was proposed by DR and seconded by JB. Unanimous votes in favour. SR elected. Treasurer – EW was proposed by JB and seconded by DF. Unanimous votes in favour. EW elected. Secretary – a discussion took place about the main responsibilities of the secretary. It was decided that the main secretary responsibilities could be undertaken by one person (e.g. Friends meetings organisation, minutes, liaison with JB/school, etc.) but individual event organisation and	.

	preparation would be shared around the group. KTB offered to take up the role of main secretary and was unanimously voted in and therefore officially elected.	
5	<p>Resolutions</p> <p>SR proposed that a clause in the Friends Constitution be changed to remove the need for the Friends accounts to be formally checked annually by an independent assessor. This is because, according to the Charity Commission, any charity with an annual gross income of less than £25k does not have to arrange for any scrutiny of their accounts. This resolution was passed unanimously.</p>	<p>SR to amend Friends constitution and place the revised version on the Friends web page on school web site</p>
7	<p>AOB:</p> <ul style="list-style-type: none"> • Next Friends event will be the Bingo and Games Night. The date has been moved to Fri 11th Nov. DW and MW to host. Promotional flyer to be circulated. Tickets £9.50 each, including Pizza/Pasta/Salad meal. Cash/card bar. Raffle prizes to be acquired by Friends. Hopefully, School Head Girl Team members might be able to help on night. • A Halloween themed hamper is to be set up. Tickets to be available via ParentPay and Friends online market. Offers of Hamper prizes/gifts (e.g. drinks, chocolates, treats, etc.) to go out to parents/carers. Draw to take place on 31st Oct. • EW is currently temporarily looking after the Friends Facebook Group. A volunteer to take on this role would be appreciated. • JB mentioned that the new School Headteacher is intending to attend the next Friends meeting, if this fits with her commitments. • DR, NM, and AD to meet as a sub-group to discuss the splitting of roles for future event organisation. 	<p>JB to speak to Dan to create new event flyer</p> <p>Raffle prize acquisition by all JD to speak to Head Girl Team</p> <p>Friends to bring donations of hamper prizes /gifts to next meeting</p> <p>JB to inform Headteacher of date of next meeting</p> <p>DR, NM and AD to meet up in sub-group and report back</p>
6	<p>Next Meeting:</p> <p>Next Friends' meeting, on Mon 17th Oct 2022, 6.30pm, in school library.</p>	<p>All welcome</p>